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NOTICE OF MEETING

A meeting of the **OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP** will be held in the **CORRAN HALLS, OBAN** on **WEDNESDAY, 14 FEBRUARY 2018** at **2:00 PM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

- 1. WELCOME AND APOLOGIES
- 2. DECLARATIONS OF INTEREST
- 3. MINUTES
 - (a) Oban, Lorn and the Isles Community Planning Group 11th October 2017 (Pages 5 10)
- 4. MANAGEMENT COMMITTEE AND FULL PARTNERSHIP UPDATE

Report by Community Planning Manager (Pages 11 - 12)

- 5. AREA COMMUNITY PLANNING ACTION PLAN
 - (a) Area of Interest: Transport
 - (i) Presentation on A85 Road Safety looking at Communication and Scene Management attendance by Police Scotland, Scottish Fire and Rescue and Scottish Ambulance Service.
 - (ii) Road Transport Issues feedback from Sybil Johnson, Argyll and Bute Council on the Working Group on road transport issues in Oban, Lorn and the Isles.

6. COMMUNITY FOCUS

Community Transport

- (a) Community Transport initiatives in Oban, Lorn and the Isles
 Summary information by Laura MacDonald, Community Development Officer
- (b) Community Transport Model for ObanUpdate from Katrina Sayer, Argyll Third Sector Interface
- (c) North Argyll Voluntary Cars and Appin Community Transport update on the work of these projects

7. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 1 (THE ECONOMY IS DIVERSE AND THRIVING)

- (a) Argyll and the Isles Tourism Cooperative Ltd (AITC)
 - Presentation from Caron Tobin
- (b) Social Enterprise in Argyll Update (Pages 13 14)Presentation by Inspiralba
- (c) Tourism (Pages 15 16)
 - Update from Visit Scotland
- (d) Highlands and Islands Enterprise (Pages 17 20)
 - Update from David Smart
- (e) Argyll and the Isles Coast and Countryside Trust (Pages 21 26)Update from Elaine Cameron

8. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 2 (WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH)

- (a) Digital Update (Pages 27 36)
 - Report by Digital Liaison Officer, Argyll and Bute Council
- (b) ACHA Annual Update (Pages 37 56)

Presentation by Regional Manager

(c) Scottish Water (Pages 57 - 58)

Update by Corporate Affairs Manager

9. PARTNERS UPDATE

Opportunity for Verbal updates by Community Planning Partners

10. DATE OF NEXT MEETING - WEDNESDAY 9TH MAY AT 18.30PM IN THE CORRAN HALLS, OBAN

Discussion facilitated by the Area Committee Manager on items for inclusion on the agenda for the next meeting.

Outcomes to be discussed:-

Outcome 3 – Education, skills and training maximises opportunities for all.

Outcome 4 – Children and young people have the best possible start.

OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP

Margaret Adams (Chair) Councillor Elaine Robertson (Vice-Chair) Shirley MacLeod, Area Governance Manager (Clerk)

Contact: Danielle Finlay, Senior Committee Assistant – 01436 657646



MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held in the CORRAN HALLS, OBAN on WEDNESDAY, 11 OCTOBER 2017

Present: Margaret Adams, Chair of Ardchattan Community Council (Chair)

Councillor Elaine Robertson Councillor Sir Jamie McGrigor

Councillor Andrew Vennard

Attending: Shirley MacLeod, Area Governance Manager, Argyll & Bute Council

Rona Gold, Community Planning Manager, Argyll & Bute Council

Samantha Sommers, Community Planning Officer, Argyll & Bute Council Laura MacDonald, Community Development Officer, Argyll & Bute Council

Councillor Roddy McCuish Councillor Kieron Green

Annie MacLeod, Locality Planning Manager, Health & Social Care Partnership

Alison Hardman, NHS

Eleanor MacKinnon, OLI Health & Wellbeing Network

Mark Stephen, Police Scotland

Derek Wilson, Scottish Fire and Rescue

Joan Best, Argyll and Bute TSI

Marri Malloy, Chair of Oban Community Council Jessie MacFarlane, Oban Community Council Duncan Martin, Oban Community Council

John Kerr, Glenorchy and Innishail Community Council

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies were received by:-

David Smart, HIE Morag MacLean, North Argyll Carers Centre Lorraine McCormack, Hope Kitchen Bill Harvey

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTE OF THE PREVIOUS MEETING OF THE OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP HELD ON 27 APRIL 2017

The minute of the Oban, Lorn and the Isles Community Planning Group meeting held on 27th April 2017 was approved as a correct record.

At item 8(c) of the previous minute, Councillor Robertson advised that Healthy Options, Oban as a healthy town has been taken forward.

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The Area Governance Manager advised that Alison McGrory from the Health and Social Care Partnership provided an email update notifying the Group that the new Joint Health Improvement Plan (JHIP) was launched in May 2017 following an evaluation of the old plan in 2016. The purpose of the JHIP is to provide high level direction and steer for enabling the people of Argyll and Bute to live long, independent and healthy lives.

The new JHIP will cover a 5 year period till December 2022. It is available to view at:

http://healthyargyllandbute.co.uk/wp-content/uploads/2013/03/JHIP-2017-22.pdf

The JHIP includes 4 new strategic priorities as follows:

Theme 1 – Getting the best start in life

Theme 2 – Working to ensure fairness

Theme 3 – Connecting people with support in their community

Theme 4 – Promoting wellness not illness

It was noted that on page 7 of the previous minute, there has been limited progress at a strategic level with the agreement that Oban Lorn and the Isles be part of the community transport pilot project, this will be addressed in the coming weeks.

4. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The Group gave consideration to a briefing note outlining the consideration of the Community Planning Partnership (CPP) to issues raised by Area CPG Chairs within their respective areas and highlights from the Argyll and Bute Community Planning Partnership (CPP) Management Committee meeting held on 20th September 2017.

Decision

The Group noted the contents of the briefing note.

(Ref: Briefing Note by Community Planning Manager, dated 11th October 2017, submitted).

5. CONSIDERATION AND SIGN OFF OF THE OBAN, LORN AND THE ISLES COMMUNITY PLANNING ACTION PLAN AND DISCUSSION OF THE SCRUTINY ROLE FOR THE AREA COMMUNITY PLANNING GROUP

The Community Planning Manager took the Group through the requirement placed on the Council by the Community Empowerment (Scotland) Act 2015 to publish locality plans, known as Community Planning Action Plans to address the inequality of experience across communities and have actions to address these. All Community Planning partners are responsible for ensuring the CPP delivers its commitments within the plans. The Plans are required to be signed off in October 2017 by Area Community Planning Groups and will form the basis of future meetings.

Decision

The Group noted and agreed the action plan for Oban, Lorn and the Isles.

(Ref: Briefing note and presentation by Community Planning Manager dated 11th October 2017, submitted).

6. PARTNERS UPDATE AND DISCUSSION ON:-

(a) Bridge of Orchy Village Hall

John Kerr from Glenorchy and Innishail Community Council gave a presentation on the Bridge of Orchy Community Hall Renovation Project. He spoke about the challenges, the fundraising and the way forward for the hall.

Decision

The Group noted the contents of the presentation and congratulation Mr Kerr on all his hard work.

(Ref: Presentation by Glenorchy and Innishail Community Council dated 11th October 2017, submitted).

(b) **Defibrillator Maintenance in Oban**

Councillor Robertson updated the Group on the two defibrillators which are to be installed in Ganavan and Station Square, Oban. She advised that the one to be installed in Station Square was donated by a family who had a family member experience a heart attack while in Oban. Councillor Robertson thanked Derek Wilson from Scottish Fire and Rescue for his help in getting the defibrillators progressed, indicating it was a very good example of good partnership working.

She confirmed they are not yet in place but she is having ongoing discussions for the cost of installation.

The Chair advised that Ardchattan Community Council have purchased a defibrillator which has been installed in Bonawe by BT. She confirmed a second one is due to be installed in Benderloch.

(c) Road Safety - A85

Discussion took place around the road safety issues on the A85 and it was felt that all partners need to get on board with this issue to try and find a solution to help reduce the number of accidents on the road.

Mark Stephen of Police Scotland gave an update on the recent accident which took place in Oban and advised the length of time it requires to carry out an investigation at the scene can take several hours. He confirmed there are 4 Policing Officers that deal with advance crash investigations based in Argyll.

Discussion took place around the back road from Oban to Connel being used in the event of an accident and how this is dangerous.

It was noted that education programmes be provided to help reduce the number of accidents and raise awareness.

The group felt that this issue was of such seriousness that a letter should be sent by the Group to the Transport Minister at Scottish Government outlining the concerns of the group on matters of road safety, including driving awareness for visitors, and on the impact which frequent and prolonged road closures has on the entire community.

(d) Any Other Partner Update

Health and Social Care Partnership

Annie MacLeod, Locality Planning Manager advised that Oban, Lorn, and the Isles Community Hospital is holding an Open Day on Saturday 28th October from 2pm-4pm where anyone can come along and see the hospital and be given advice on preparing for winter with information on where to get flu jabs etc.

OLI Health and Wellbeing Network

Joan Best advised that Elaine Garman has now retired and her job has gone out to the second advert to be filled. It was noted that Alison McGrory would be the main contact in the meantime. Joan confirmed that there is a new Alcohol and Drug Officer in post who is based in Oban one day per week. It was noted that there will be a Health and Wellbeing Day on 9th November in Inveraray.

7. REVIEW OF OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP TERMS OF REFERENCE

The Group gave consideration to a report highlighting the revisions to the Area Community Planning Group (ACPG) Terms of Reference (TOR).

Decision

The Group agreed:

- 1. To adopt the revised Terms of Reference contained in the report.
- 2. To adopt the meeting schedule and dates submitted in the report; and
- 3. That the Terms of Reference for the group be reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the group as it develops over time.

(Ref: Report by Area Governance Manager dated 11th October 2017, submitted).

8. REVIEW OF MEMBERSHIP OF THE OBAN LORN AND THE ISLES COMMUNITY PLANNING GROUP

The Group gave consideration to a report outlining the current membership detail together with changes and additional organisations who have, through local circumstances, joined the ACPG since membership was agreed in March 2015.

Decision

The Group agreed:

- 1. That the changes and additional organisations; as outlined at Appendix 2 of the report and during discussions, be adopted; and
- That the membership of the group be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time.

(Ref: Report by Area Governance Manager dated 11th October 2017, submitted).

9. SERVICE TRANSFORMATION OPTIONS

The Group gave consideration to a presentation outlining the transformation strategy of the Scottish Fire and Rescue Service. Information was provided in relation to the financial implications, delivery model and the benefits to the future firefighter as well as the implications of a failure to transform the service.

Decision

The Group noted the contents of the presentation.

(Ref: Presentation by Scottish Fire and Rescue Service dated 11th October 2017, submitted).

10. DATE OF NEXT MEETING

The Group noted that the next meeting of the Oban, Lorn and the Isles Community Planning Group would take place at 2pm on Wednesday 14th February 2018 in the Corran Halls, Oban.

The Group noted that the meeting on 9th May 2018 would now commence at 6:30pm.







These are the highlights from the Argyll and Bute Community Planning Partnership (CPP) Full Partnership meeting on the 5th December 2017 at The Three Villages Hall, Arrochar. These are for information purposes for Area Community Planning Groups and partner organisations to distribute freely.

- The Full Partnership complements the meetings of the Management Committee and Area Community Planning Groups to share best practice from the past year and set direction for the year ahead.
- The CPP Terms of Reference specifies that members of the Full Partnership are representatives of organisations and partnerships involved in the delivery of Argyll and Bute's Outcome Improvement Plan (previously SOA/ Community Plan). These predominately come from those organisations named within the membership of the CPP's Management Committee, Chief Officers Group, Area Community Planning Groups and Argyll and Bute Outcome Improvement Plan Delivery Plans.
- The meeting was held in a conference and workshop format rather than a board style to increase number of attendees, allow opportunity for networking and allow people to find out about matters relevant to their area of interest/ work.
- 70 delegates attended from a wide range of partner organisations.
- Councillor Aileen Morton, Council Leader and Chair of the Full Partnership opened the
 meeting and informed delegates that Community Planning is all about working together
 in partnership to address our shared goals of growing the population and the economy.
- Jamie Hepburn MSP for Employability and Training gave the key note address highlighting the Scottish Governments commitment to skills development and training.
- Representatives from Helensburgh Youth Forum and Grey Matters gave a joint presentation on the intergenerational work in the Helensburgh and Lomond area and their recent GIVE programme.
- Chief Superintendent Hendren, Chair of the CPP Management Committee, reinforced a
 key message that Community Planning is about working in partnership with each other,
 and encouraged people to come forward to take part in helping deliver under 6 key
 themes, known as outcomes.
- Jennifer Nicoll, Highlands and Islands Enterprise (HIE) and Outcome Lead for The Economy is Diverse and Thriving gave an update on activities within the delivery plan including Oban as a University Town and Argyll Enterprise Week.
- Gail McClymont, Police Scotland and Outcome Lead for Safer and Stronger
 Communities showed how community justice, mental health and road traffic collisions

- were the priorities for this year and how all other aspects of safe and stronger communities sat alongside these priorities.
- Fraser Durie, Argyll College UHI and Outcome Lead for Education, Skills and Training Maximises Opportunities for all, showed how partners working to maximise the synergies between organisations and themes had developed the priorities for this year.
- Ruth Cairns and representatives from Helensburgh Youth Forum led a workshop on Youth Volunteering.
- Gillian Davies from the Health and Social Care Partnership led a workshop focused on a ten-year mental health strategy.
- Steven Bone from Skills Development Scotland led a workshop on the career pathways available on the My World of Work website.
- Pupils from Hermitage Academy's junior choir and ukulele band entertained delegates at lunchtime.
- Commander John Livesey from the Ministry of Defence spoke about future accommodation plans for Her Majesty's Naval Base Clyde.
- Julie McLeish, Police Scotland and Julie Millar, Argyll & Bute Council informed delegates
 on the work being undertaken by the Joint Recruitment and Retention working group to
 collectively address challenges being faced by all public sector organisations.
- Samantha Campbell, NHS Highland spoke on the Cool 2 Talk initiative available for young people aged 12 - 26 and encouraged all partners to continue to promote the service.
- The Community Justice workshop was led collaboratively by Craig McNally, Alcohol and Drug Partnership coordinator, Scott McLellan, Scottish Prison Service and Mary Holt, Community Justice Coordinator.
- Jennifer Nicoll and Morag Goodfellow of HIE led a workshop on Cluster Development focusing on technology in Sandbank and marine in Dunbeg and the opportunities there.
- Dr Christine McArthur from the Health and Social Care Partnership in conjunction with the Scottish Fire and Rescue Service and Scottish Ambulance Service led a workshop on the ongoing work to manage and prevent falls.
- Pippa Milne, Argyll & Bute Council spoke of the ongoing work to get a "Rural Deal" for Argyll and Bute.









Social Enterprise - Small and Local with Significant Impact in Argyll

The 2017 Social Enterprise Census for Scotland demonstrates the significance of Social Enterprise in the rural context with 34% of Scotland's social enterprises with only 18% of the nation's population. This is particularly relevant in Argyll and Bute, one of the top 3 local authority areas with the lowest population densities and highest density of social enterprise per capita, at 1.6% of the population and 4.4% of Scotland's Social Enterprises i

But many folks don't even know what a Social Enterprise is... It's a community business, or a business that trades services or goods for community benefit, rather than private profit, and in Argyll this includes a whole host of enterprises running vital services including; fuel filling stations, village shops, care services for older people, youth work and childcare services, community halls and environmental projects which enhance the tourism offering. These are run by a volunteer board and may employ staff, but any profits are reinvested for the community benefit. 80% of Social Enterprises in Argyll are also Charities.

Social Value Lab who undertook the national census have just published the Census the Social Enterprise in Argyll and Bute Report 2017ⁱⁱ, which confirms the importance of Social Enterprise for the area. The total income of the being £57million with an additional £30.3 million of Housing Association income for Argyll's economy. This is a significant contribution to the rural economy in terms of economic benefit, with the social benefit being more significant still, as many Social Enterprises indicated that there was not an alternative provider of their services and many delivering essential services which ensure rural communities can survive and thrive.

Most of these enterprises are small scale (with 70% of Social Enterprises having a turnover of less than £100k) and 48% delivering activities in a single neighbourhood or community. The Report was launched at a network Event in Inveraray on 30th November which was organised by Senscot, Unltd and local Charity Inspiralba. Representatives from Social Enterprises from Across Argyll met with partners from Scottish Government, Argyll and Bute Council and Highlands and Islands Enterprise and now hope the data will assist in raising the profile of the importance of the sector for our rural economy and communities across Argyll.

ⁱ Social Enterprise Census 2017 Report, Sept 2017 http://www.socialvaluelab.org.uk/wp-content/uploads/2017/09/Census-2017-Main-Report.pdf

ii Social Enterprise in Argyll and Bute Report, November 2017, Social Value Lab link to be included.



VisitScotland Information Strategy Update

Background

In 2005 VisitScotland inherited 120 Tourist Information Centres from the Area Tourist Board network. Traditionally these centres offered free visitor information print, itinerary planning, ticket sales and on-arrival booking services for accommodation. By 2017 visitor numbers to the estate had dropped by 58%; and 66% of visitors now access information online. The strategy represents a radical approach to ensure customer needs continue to be met.

VisitScotland will continue to manage a smaller estate of manned centres in key locations. They will be high-impact regional hubs, supported by digital products and local businesses participating in the VisitScotland Information Partnership programme. There are 110 participants across Argyll & Bute and the number and diversity of outlets are increasing.

The strategy is focused on enhancing information provision in partnership with others to deliver the right information at the right time and through the right channels. The 2016 visitor survey showed that visitors value talking to locals and see this as an important way to access highlights and hidden gems — 46% prefer to get information from local people and 33% from directly from their accommodation provider. Online accommodation bookings are now made by 64% of visitors, and 20% of bookings are made directly with providers. Mobile phones are brought and used by 68% of visitors and 36% bring a tablet on holiday.

Argyll & Bute

Regional hubs will be created in Bowmore, Craignure, Oban and Rothesay. VisitScotland iCentres affected by the strategy are:

Campbeltown This centre will cease operating by the end of March 2019. In the period from 2006/07-2016/17 visitor numbers fell by 58% and accommodation bookings by 78%.

Interest in the property has been expressed by a commercial operator, with support from Argyll & the Isles Tourism Co-operative and Explore Kintyre. Discussions are ongoing.

Dunoon This centre ceased trading on 22 December 2017 owing to staff contract conditions. The building is still occupied by VisitScotland and Scottish Natural Heritage staff. In the period from 2006/07-2016/17 visitor numbers fell by 41% and accommodation bookings by 90%.

Discussions are underway with Argyll & Bute Council/Live Argyll on the creation of an enhanced VisitScotland Information Partnership outlet at the new Queen's Hall development.

Inveraray This centre will cease operating by the end of March 2019. In the period from 2006/07-2016/17 visitor numbers fell by 72% and accommodation bookings by 79%.

The property is leased from Argyll & Bute Council.

Tarbert This centre will cease trading by the end of March 2019. In the period from 2006/07-2016/17 visitor numbers fell by 17% and accommodation bookings by 81%.

Interest in the property has been expressed by Tarbert & Skipness Community Council, Tarbert & Skipness Community Trust; Tarbert Harbour Authority and Heart of Argyll Tourism Alliance. I have

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offered to meet representatives of these organisations to look at options for the future use for the property.

Under current Scottish Government regulations, the properties must first be offered to other Scottish Government agencies. If there is no interest then the properties will be offered for sale on the open market. VisitScotland is not bound to accept the highest, or indeed any offer. Offers that demonstrate appropriate, sustainable use will be welcome.

David Adams McGilp

Regional Director

VisitScotland

Argyll & the Isles ~ East Dunbartonshire ~ West Dunbartonshire

Loch Lomond & the Trossachs National Park

VisitScotland 114 Albany Street Oban Argyll PA34 4AG

EMAIL 07818 873256 MOBILE 07818 873256 Argyll and Bute Community Planning Partnership, Outcome 1: The economy is diverse and thriving Progress to date – January 2018

Project	Leader	Partners	Objectives		
Finalise and agree a Rural Growth Deal for Argyll and Bute	Pippa Milne	ABC, HIE	The Rural Growth Deal for Argyll and Bute looks to secure investment from the Scottish and UK Governments to tackle significant barriers to economic and population growth in Argyll and Bute.		
	Activity		Comments	Milestone	
Action 1	Develop single investment plan			Complete	
Action 2	Agree governance model			Complete	
Action 3	Steering group established and meets			Complete	
Action 4	Secure Rural Growth Deal		Ongoing discussions with officers from both governments and working with Scottish Futures Trust to identify suitable projects.	March 2019	
Project	Leader	Partners	Objectives		
Accelerate the growth of the Tourism sector in Argyll and Bute	David Smart	Argyll and the Isles Tourism Co-operative (AITC), HIE, ABC, VisitScotland, Forestry Commission, SNH, CalMac, DYW	The Tourism sector in Argyll is thriving and growing year on year. Visitor spend in Argyll and Bute is projected to be over £300M in 2020. The most significant challenge to future success relates to availability of workforce.		
	Activity		Comments	Milestones	
Action 1	Appointment of new Development Team at AITC and agreement of project plan		The team will focus on development of three sub sectors – Control Adventure Tourism, Food and Drink and Events and Festivals		
Action 2	Review of potential impacts of Brexit		Direct employment supported by Argyll and Bute's tourism industry in 2016 was 6,760 FTEs. The sector is projecting further growth - there will be a need for more staff. It is estimated that currently 20% to 25% of all staff are from outside of the UK – (1,200 and 1,500) individuals.		
Action 3	Develop and implement plan to secure workforce for the coming five to seven years.		The objective of this work is to challenge perceptions and promote the Tourism industry as a career of choice. AITC are: • investigating the impact at a sub-regional level • determining specific skills needs VS and DYW are working to promote the industry to P6/7 and S2/3 as part of Year of Young people Chair of AITC has engaged with Scottish government to secure support	June 2018	

Project	Leader	Partners	Objectives	
Create the conditions that allows private sector organisations involved in Food and Drink production to flourish and grow	Ishabel Bremner Activity	ABC, Food from Argyll, Scotland Food and Drink, Argyll and the Islands Agricultural Forum, AITC	The Food and Drink sector in Argyll and Bute is successful, diverse and dispersed. Opportunities include: Increasing the numbers of artisans and producers using local to differentiate their products. Increasing the amount of value add activity undertaken in the region Developing a recognised regional brand Ensuring that physical infrastructure can support future growth Quantifying future skills and workforce needs Comments Milestones	
Action 1	Quantify the value of the sector to the territory		The sector employs circa 3,900 staff with turnover of £336M per annum (2016).	Complete
Action 2	Investigate the feasibility of establishing a Food Hub (development and production) and Food Assembly (logistics)		Report and potential business model	June 2018
Action 3	Promotion of Food and Drink produced in Argyll and Bute		Presence at BBC Good Food Show, House of Commons and year round attendance at major sporting and cultural events.	
Action 4	Establish the skills and workforce requirements for the coming decade		Brexit is likely to lead to changes in the industry. Scenarios need to be developed to allow contingency plans to be developed	
Project	Leader	Partners	Objectives	
Establish clusters of technology led enterprises at the European Marine Science Park and Sandbank Industrial Estate	Morag Goodfellow	HIE, Scottish Association of Marine Sciences, Business Gateway, ABC	To establish thriving, engaged, business communities focussed on exploiting opportunities identified through research and innovation and delivered using entrepreneurial skills from within the campus and the business park.	
	Activity		Comments	Milestones
Action 1	Establish and implement a monthly schedule of events and engagement at EMSP to run to Dec 2018.		Commenced June 2017 - to include regular cluster meetings and networking	Complete
Action 2	Publishing of quarterly newsletter for EMSP cluster members		Commenced January 2018	Complete
Action 3	Development and delivery of #hellodigital business engagement events at Sandbank Business Park		Events launched in September 2017 and scheduled to continue to March 2018 Complete	
Action 4	Enabling activities for future phases of the European Marine Science Park		Revised Masterplan Dec 2017. HIE & ABC working in partnership on road infrastructure improvements	March 2020

Project	Leader	Members	Objectives	
Develop and launch a customised marketing and promotion offer for Argyll and Bute as a place to live, work and invest.	Julie Millar/Alan Gibson	ABC, Police Scotland, TSI, ACHA, NHS, DWP, Fire Scotland, Scottish Ambulance	To provide information and structured pathway to manage enquires from potential residents and investors. The offer should be relevant to 'remainers, returners and re-locators'.	
	Activity		Comments	Milestones
Action 1	Agree key messages		Environment, outdoors and adventures, freedom and safety, breadth of opportunities, chance to make a difference	Complete
Action 2	Clarify policy of housing for key workers		ACHA to review policy	June 2018
Action 3	Create a library of images and videos that can be used by employers		30 second talking head videos to be published with individuals describing why Argyll is the right choice for them	Aug 2018
Action 4	Develop a database of content that can be accessed by employers to support their recruitment activities		To include images, video, key messaging, information on housing education, leisure, re-location services, business support and jobs. This should be available to both the public and private service	Dec 2018

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Management Committee

OLI

Date: 14 February 2018 Agenda Item: 7 (a) (v)



ACT Hubs update

1.0 Purpose

We have been invited to this meeting as a partner with an active role in promoting tourism through our ACT Hubs project. We are also a delivery partner for SOA Outcome 5 (People live active, healthier, and independent lives). We will briefly introduce our organisation and provide you with an overview of our ACT Hubs project.

2.0 Recommendations

Our membership is a clear way of demonstrating widespread community support and of ensuring that we are progressing projects that reflect area priorities. Members can influence the types of projects we deliver, and we are keen that as many individuals, groups, and businesses as possible in your area sign up for ACT membership, which is currently free. Community support for our projects through planning and delivery is invaluable. More information on membership is available at www.act-now.org.uk or email info@act-now.org.uk.

3.0 Background

Argyll and the Isles Coast and Countryside Trust (ACT) was established in April 2014. We are a registered charity (SCO44733) with a vision to maintain, enhance and promote the coast and countryside of Argyll so that residents and visitors can enjoy it forever. We have a range of objectives to help fulfil this vision. Our objectives are:

- To care for and enhance our environment working strategically and locally.
- To encourage people to enjoy and benefit from our environment.
- To encourage investment that will improve our environment.
- To share ideas on how to care for, enhance and enjoy our environment.
- To increase opportunities for local people such as employment, training, and volunteering.
- To work in partnership with individuals or groups with an interest in our environment.

We are a small organisation with two permanent staff – a full time development manager and a part time finance officer. Additionally, four project staff and two contractors contribute to the delivery of four projects on a full- or part-time basis. Our Board has a maximum of 12, with four agency representatives and eight community representatives. We are also supported by a team of advisors with expertise in a variety of subjects. Our membership is open to anyone living in Argyll and the Isles. Members are kept up to date with a quarterly newsletter and can be invited to join project steering groups or suggest projects for ACT to deliver.

We have a proven track record of successful project delivery but have reached capacity with our existing staff. We are finalising our Growth Strategy and hoping to secure support from HIE and key agencies to resource a Business Development Officer to identify income options and help us to build a sustainable financial model.

4.0 ACT Projects

Our objectives are delivered through projects which have brought in over £1.5M of funding to Argyll and the Isles since 2014. We work across Argyll and the Isles on a variety of place and people-based projects. Current projects include peatland restoration in Islay (CANN project); eradication of Rhododendron ponticum in Glen Creran, Appin (Glen Creran); woodland activities for people with poor mental health across Argyll (Branching Out); employability training and service provision in Helensburgh and Lomond (ACT Argyll); supporting long-distance routes across Argyll to work co-operatively and pool resources for marketing and income generation (LDR forum); and supporting communities to develop projects that will enhance tourism (ACT Hubs).

Our Branching Out project runs innovative programmes of woodland-based activities, in partnership with the NHS and Forestry Commission Scotland, for people with poor mental health. The project helps to tackle chronic problems such as anxiety and depression by getting people back to nature and encouraging peer-support through teamwork in the woods. There are five teams across all four localities of Argyll and Bute, including Oban, delivering 12-week programmes for participants. For more information and to watch a short film about the project see https://www.act-now.org.uk/en/what-we-do/233-branching-out.

Our ACT Hubs project is working with communities to help plan projects that will enhance tourism in the local area, encourage people to explore the great outdoors, and benefit the local economy. We are supporting a range of community projects including access, interpretation, habitat improvement and volunteering programmes. ACT Hubs is part-financed by ACT and part-financed by the Scottish Government and the European Community Argyll and the Islands LEADER 2014-2020

programme. We have a full-time project officer and part-time finance and marketing officers. ACT Hubs is currently funded until June 2018.

4.1 ACT Hubs community projects

In Mid Argyll, Kintyre and the Isles we are working with the Lochgilphead Phoenix Project to support their plans for developing the Corran area in Lochgilphead in to an accessible area with nature trails and wildlife viewing opportunities. The area is owned by the Council, and is infested with the invasive plant, Japanese knotweed. Eradication of Japanese knotweed from the area is an essential foundation to future development. The Phoenix Project are investigating the possibility of obtaining responsibility for the area from the Council. ACT Hubs is commissioning a feasibility study for the eradication of Japanese knotweed. This study will benefit anyone taking responsibility for the area by providing costs and timescales for Japanese knotweed eradication.

We are also working with the Isle of Gigha Heritage Trust to support their ideas for attracting visitors to the island for a variety of short- or long-term volunteering roles. ACT Hubs is developing guidance for setting up a volunteer programme.

In Cowal, we are working with the Tighnabruaich District Development Trust and Kilfinan Community Forest, with input from local residents including primary school pupils, to develop a leaflet describing and mapping local walking trails. The aim of the leaflet is to encourage people to spend more time in the area by highlighting the opportunities to explore on foot. ACT Hubs has facilitated meetings with representatives of the local groups and co-hosted a public meeting about the project. ACT Hubs has also supported development of the leaflet content and commissioned the design of a leaflet covering Tighnabruaich and North Kames. The leaflet will be available in print and electronic versions in Spring 2018. The community have also organised path marking and maintenance to encourage more people to explore the area of Tighnabruaich and Kames. A further two leaflets are planned to map paths in and around Portavadie and Kilfinan.

In Helensburgh and Lomond we are working with the Loch Long Jetty Association (LLJA) to develop plans for a floating pontoon and visitor moorings at the Teighness slipway in Arrochar. The pontoon will provide safe pedestrian access to Loch Long. The aims of this project are to provide a facility that will encourage greater use of Loch Long for leisure activities and attract more visitors to Arrochar by boat. The project was initially developed by Arrochar, Tarbet and Ardlui Community Council but the LLJA has been set up as a registered charity to continue the project. Planning permission has been granted for the pontoon. ACT Hubs is supporting the development of plans for the pontoon, particularly sourcing, and applying for capital funding. ACT Hubs also aims to formulate brief guidance on the process of installing a pontoon for other communities who want to embark on a similar project.

In addition to location specific projects we are supporting ideas that have a strategic approach and cover a wider area across Argyll and the Isles. These projects include a review of visitor giving schemes and how these could be used to generate income for the maintenance of long-distance routes; a guide to developing regional food trails to showcase local produce; and the design of an info-graphic to illustrate tourism infrastructure such as the long-distance route network, transport links and electric vehicle charging points. We are working in partnership with Argyll and the Isles Tourism Co-operative (AITC) on several of these projects.

5.0 Conclusions

Overall, we want to ensure that the coast and countryside that is being promoted as a product for tourism in Argyll and the Isles is managed and maintained in a positive way. We are aware of a general concern for visitor management and the capacity of Argyll to cope with increased visitor numbers. However, we are also inspired by the enthusiasm of communities to enhance their environment for the benefit of residents and visitors. Current and future activities of ACT, particularly through ACT Hubs, aim to support communities and enhance visitor experiences by contributing to improved infrastructure such as access, interpretation, facilities, and habitat management.

Our activities also contribute to our priority activity in Outcome 5 which is to "promote awareness of opportunities and activities to increase use of the outdoor environment". We want to encourage better health and wellbeing through increased outdoor activity for people of all ages and abilities. We are currently making a short film about the advantages of outdoor activity and how regular activities can be included in daily routines. We believe that people who engage with their environment through outdoor activities will be encouraged to take better care of their surroundings. This will have great benefits for all current and future generations of residents and visitors in Argyll and the Isles.

Our ACT Hubs project is due to ends in June 2018. However, plans to extend the project until September 2018 (within the existing budget) and to develop new approaches to build upon the success of ACT Hubs are underway. Community support, demonstrated through membership, is particularly important when developing new projects and applying for funding.

Report Author

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References

For more information: www.act-now.org.uk

Appendices

N/A



ARGYLL AND BUTE COUNCIL

OBAN AND LORN and the ISLES COMMUNITY PLANNING GROUP

Development and Infrastructure

14TH FEBRUARY 2018

Area Update

1.0 EXECUTIVE SUMMARY

- 1.1 This report provides an update on the various digital infrastructure projects including:
 - Superfast Broadband
 - o BT commercial programme
 - o Highlands and Islands Programme
 - o Community Broadband Scotland
 - Other broadband issues
 - Extension of Funding
 - o Reaching 100% (R100)
 - Mobile Communications
 - Mobile Infrastructure Upgrades
 - Commercial upgrades

RECOMMENDATIONS

It is recommended that the Oban, Lorn and the Isles Community Planning Group

1. Note the content of this report.

ARGYLL AND BUTE COUNCIL

OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP

Development and Infrastructure

14TH FEBRUARY 2018

Area Update

2.0 INTRODUCTION

2.1 Work has continued on a number of programmes which aim to improve the digital infrastructure across Argyll. This report provides an update on the various projects within the Oban, Lorn and the Isles area.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Oban, Lorn and the Isles Community Planning Group
 1. Note the content of this report.
- 4.0 DETAIL

The work being undertaken in relation to digital infrastructure relates to broadband or mobile communications.

4.1 Next Generation Broadband

Next generation broadband within Oban, Lorn and the Isles is being delivered through the commercial programme by BT (parts of Oban), the Highlands and Islands project and did have Community Broadband Scotland supported community projects.

- 4.2 Work continues on building the new infrastructure network to support next generation broadband. Having completed the subsea cable links in 2014/15, land based backhaul and local access fibre cables are required to connect communities. Whilst telephone exchanges will continue to provide a service in relation to telephone calls only a handful of exchanges will handle next generation broadband services, new access cables running from these "headend" exchanges directly to new communication cabinets within communities will ensure that the superfast speeds reach the local cabinets.
- 4.3 During 2017, we saw further new connections which meant that next generation broadband is available to the increased proportion of premises in the Oban, Lorn and the Isles area many for the first time. Work continues in many of these locations to extend the fibre services to as many premises as possible within the initial budget of the project. This initial budget has made more connections than originally expected through technological advancements and efficiency savings.

Additional funds have also been made available through the Gainshare or Clawback mechanism that was written into the initial contract with BT. A summary of all Cabinets across Oban, Lorn and the Isles is contained at Appendix 1.

4.4 Once the new fibre cabinets are live, customers who want access to superfast broadband must order the upgraded fibre service from their internet service provider. Members of the public can check whether they are able to order a next generation service at www.digitalscotland.org/whereandwhen. If they are not able to order a next generation broadband service they will be given an indication of whether the service is likely to be available within their exchange area and if so when the first premises are expected to be connected.

4.5 BT commercial programme

The commercial rollout by BT has upgraded a number of Cabinets in the Oban exchange areas this is now almost complete, however 1 commercial cabinet is still to be built and activated. This has been held up by private wayleave issues with a new development that is planned for the area. The premises not connected through the commercial program will be connected as part of the HI contract or the R100 program

- 4.6 Highlands and Islands Programme
 - The Highlands and Islands (HI) programme in Argyll is currently expected to connect 82% of premises when taken with the commercial rollout.
- 4.7 The first live premises through the HI programme in Oban, Lorn and the Isles were made during the summer 2015 with continued steady progress being made. Further fibre connections have since been made available in a large number of exchange areas across Oban, Lorn and the Isles, many of these areas have received a fibre service ahead of the initial timescales within the first rollout plans. There has been some unforeseen technical difficulties in some exchange areas which has seen major delays and caused distress to expected customers
- 4.8 Work is continuing across Oban, Lorn and the Isles with the initial contract was due to end Dec17 however a contract extension has been given due to additional funds being made available, this will see continued deployment during 2018.
- 4.9 Community Broadband Scotland
 - Community Broadband Scotland (CBS) operates to support communities in taking forward their own broadband solution where coverage through the above programmes is not expected.
- 4.10 During 2017, unfortunately the ABInternet who were building the wireless network entered administration. The GPA board tried everything to try and keep the project alive however state aid regulations ultimately deemed this impossible, CBS have been working with communities in the Gigaplus Argyll intervention area with an update provided by Campbell Cameron from CBS

Other broadband issues

4.11 Extension of Funding

Additional funding was received from Broadband Delivery UK (BDUK) and the Scottish Government which will extend the rollout.

4.12 In addition to government funding, the Phase 1 contracts provide for a "gain share" clause to clawback funding if the project reached agreed take up levels. This saw BT make a payment of £17.8 million which will be used to extend coverage. It must be stressed that take-up of the new upgraded service could be better, it currently standing at around 40%. To assist with raising awareness of the access to SFB and increase take-up I have some cards which can be distributed across the area for people to take away with them.

4.13 Reaching 100% (R100)

A Scottish Government (SG) commitment is that every premise in Scotland is to have access to Superfast Broadband with broadband speeds >30Mbps by 2021. The R100 has split Scotland into 3 Lots North (Lot1), Central (lot2) and South (Lot3). This has now entered the procurement stage with Invite to Tender (ITT) being published. Most of Argyll and Bute is in Lot1 which has been allocated £384M of the £600M fund committed by the SG. The procurement exercise is expected to last around 9 months with the expected contract commencement date of late 2018/beginning of 2019. Very little information will be available during this period due to commercial sensitivities.

Mobile Communications

4.14 Commercial upgrades

When Ofcom awarded the contract for delivering 4G across the UK it included a stipulation that 95% of premises within Scotland receive coverage. 4G coverage is available to some parts of Oban, Lorn and the Isles, for some mobile operators. Further 4G deployments are planned as numerous planning applications have been approved however it is still not clear when full network activation will be complete. Appendix 2 outlines all the current mast locations and the proposed new masts sites.

4.15 Alongside the 4G licence, amendments have been made to the licences issued by Ofcom to the mobile operators to implement 90 percent geographic voice coverage throughout the UK by no later than 31 December 2017. Significant movements have been made towards this target. I have provided a wide frame coverage maps in Appendix 3. These are taken from Ofcom's coverage data and show coverage for Vodafone (map1 voice), (map2 data) and EE coverage (map3 voice) and (map4 data). As you can see data coverage from EE is slightly better. This is mainly down to the new Emergency Service Network contract (ESN) that EE were award. This is to provide 4G coverage for the blue light services (Fire, Police and Ambulance)

4.16 Credit must be given to the Councils planning teams for their continued efforts in seeing these numerous planning applications progress through the system, with a considerable number of these being quite contentious sites in designated and sensitive areas. In the last two years there has been just under 200 applications for new mast sites or mast upgrades across Argyll and Bute from various network operators.

4.17 Other activities

As well as MNO commercial upgrades and the ESN program there are other programs currently being progressed. There is the Emergency Service Mobile Communication Program Extended Area Sites, these are site that are being progressed by the Home Office to provide additional coverage in areas that are not commercially viable. There is also the 4G infill program which is being progressed by Scottish Futures Trust which is building robust masts that are suitable for holding multi operator equipment, with adequate power and fibre backhaul capabilities. This is also aimed at areas that are not commercial viable

4.18 One of the main reasons to the historic bad mobile coverage is the general topography of Argyll and Bute. Due to the licence obligations placed on some operators by Ofcom and government agreement by the other MNO's to provide similar coverage, this is why we require so a large number of mast site. Additionally the ESN is mainly targeted at the road network and data connections require a general line of site

5.0 CONCLUSION

5.1 Digital connectivity across the Oban, Lorn and the Isles area is constantly improving with the continuation of the fibre rollout programmes and the upcoming R100. Digital Scotland has outlined that it is possible that further funds may be required to meet the government's commitment to the R100 and that further procurements may be required to achieve this milestone target of 100%. Rollout is expected to continue during 2018 with coverage extending across more of the rural exchange areas. Progress on mobile coverage is although slow, we will continue to press for improved coverage through both commercial and publically funded programmes.

6.0 IMPLICATIONS

- 6.1 Policy the Single Outcome Agreement (SOA) and Economic Development Action Plan support improvements in the digital infrastructure.
- 6.2 Financial Across Scotland funding of £600m has been committed to the R100 programme across Scotland. No direct financial implications to the Council at the present time.
- 6.3 Legal none.
- 6.4 HR None.

- 6.5 Equalities the differing nature of the deployment of new technology has the potential to lead to inequalities in terms of access to digital services including those which support business and personal development.
- 6.6 Risk there is an overall risk that the economic benefits arising from modern digital infrastructure are not fully realised. There are risks that those areas which do not benefit from digital infrastructure could become less attractive locations within which to live and work which could have implications in relation to the SOA objective of growing the population. The various programmes are reliant on new technology and innovation which is developing rapidly. Some projects are reliant on commercial operator decisions to invest whilst grant funding is necessary for many aspects of digital infrastructure improvement in Argyll. These aspects all create a level of uncertainty around the extent of infrastructure improvements.
- 6.7 Customer Service improvements in broadband and mobile technology improve the opportunities for digital based customer services.

Appendices

- 1 Exchange/Cabinet overview
- 2 Map of current and proposed mast sites
- 3 Ofcom coverage maps

Executive Director of Development Infrastructure: - Pippa Milne Council Leader and Policy lead for Economic Development: - Aileen Morton

For further information contact: lain MacInnes, Digital Liaison Officer (01546 604647, iain.macinnes@argyll-bute.gov.uk)

Appendix 1

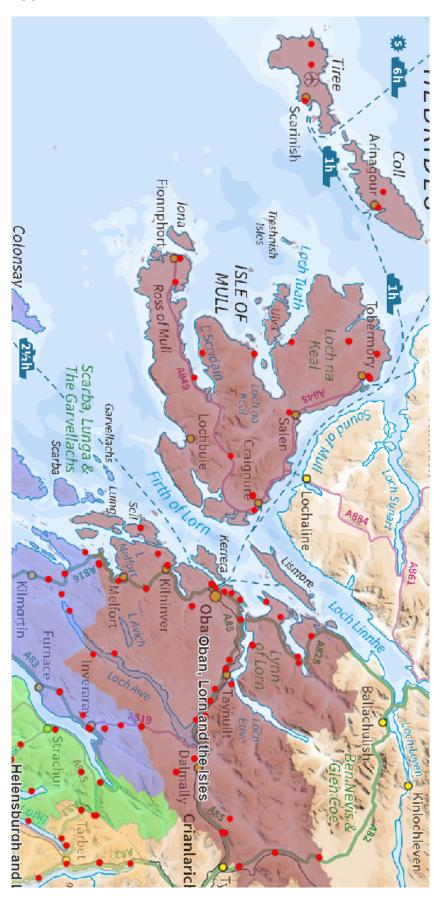
Exchange	Cabinet	Exchange	Cabinet
Location	No.	Location	No.
Appin	2	Kilmore	1
Aros	1	Kilninver	R100
Balvicar	3	Ledaig	4
Bonawe	R100	Lismore	R100
Coll	R100	Lochavich	R100
Connel	2	Luing	R100
Craignure	2	Oban	8
Dalmally	1	Pennyghael	R100
Dervaig	1	Scarinish	3
Fionnphort	R100	Taynuilt	4
Kilchrenan	1	Tobermory	2
Kinlochspelve	R100	Ulva Ferry	R100
Kilmelford	1		

As outlined Oban have received BT commercial cab upgrades the table above reflects HI funded cabs only.

Coll, Fionnphort, Kinlochspelve, Lismore, Luing, Pennyghael and Ulva Ferry exchanges: These were all originally part of the GPA project and hence were descoped from the BT/HIE fibre programme for the purposes of state aid regulations. It has been confirmed that since the demise of ABInternet the GPA intervention area has now been included in the R100 intervention area.

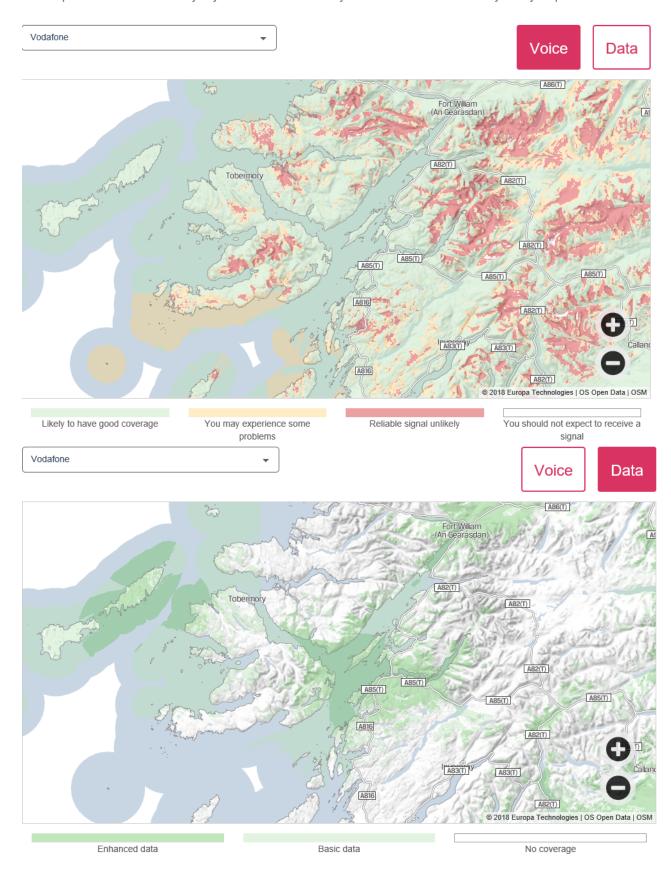
Bonawe and Lochavich exchanges: due to the technicalities and the distances involved these exchange area were not included in the original HIE intervention area. A CBS scheme was discussed but the intervention area would have been too small to make this a commercially viable option.

Appendix 2

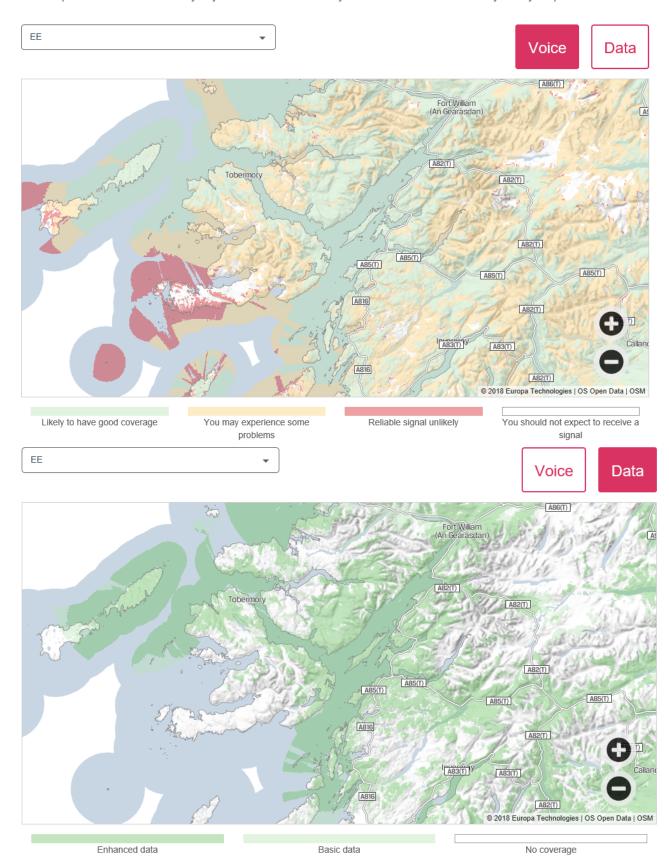


Appendix 3

This map shows mobile availability in your area. Please select your network to view availability from your provider.



This map shows mobile availability in your area. Please select your network to view availability from your provider.





Oban, Lorn and the Isles Community Planning Partnership

Iona MacPhail
Regional Manager
Argyll Community Housing Association







Investment Programme in Oban, Lorn and the Isles from stock transfer to 31st March 2017

Elements	Oban, Lorn and the Isles
Windows and Doors	1 455
Kitchens and Bathrooms	2 283
Heating and Rewire	1 577
Roof and Roughcast	838
Total elements	6 153
Total expenditure (inc VAT)	£38 038 000

Oban, Lorn and the Isles stock - 1,339 properties ³



Investment programme in Oban, Lorn and the Isles – Projected Programme 2017/18

Elements	Oban, Lorn and the Isles
Windows and Doors	47
Kitchens and Bathrooms	10
Heating and Rewire	60
Roof, Roughcast and Insulation	55
Total elements	172
Total expenditure (inc VAT)	£1.5million
	4





The Association's Investment Programme 2017/18 in Oban, Lorn and the Isles (continued)

- 41 elements of roof and/or roughcasting already completed this year. Another £1.2million contract has been awarded to Stewart and Shields for 42 elements and has just started on site.
- This work currently is ongoing in Appin; Balvicar; Connel; Dunbeg; Easdale; Kilmore; North Connel; Taynuilt; Alma Crescent, Oban; Dunollie, Oban, Croft Avenue, Oban;





The Association's Investment Programme 2017/18 in Oban, Lorn and the Isles (continued)

- Heating and rewire contract progressing; 93 properties to receive heating, 23 properties to receive a rewire in 2017/18.
- These properties are located in Appin; Bonawe;
 Clachan Seil; Dunbeg; Taynuilt; Alma Crescent,
 Oban; Dunollie, Oban; Breadalbane Street, Oban;
 Soroba, Oban; Croft Avenue, Oban; Miller Road,
 Oban; Longsdale, Oban





The Association's Investment Programme 2017/18 in Oban, Lorn and the Isles (continued)

- Work to complete the new minimum standards for Ledaig Travelling Persons site has now started and the contract is due for completion in 2018
- Small continuing programme of completions for kitchen and bathroom renewal
- Heating, rewire, window and door completions in the remaining properties requiring it



Completions in Oban, Lorn and the Isles

- Breda Drive, Glenshellach, Oban 2 adapted units completed – May 2017
- Bac Mor and Bac Beag, Arinagour, Isle of Coll 2 units completed – October 2017
- Sunderland Drive, Glenshellach, Oban 8 units completed – November 2017
- Powell Place, Connel Phase 3 10 units completed – November 2017



Building new homes (continued) rgyll community housing association



New properties at Sunderland Drive, Oban



ACHA

Building new homes (continued) rgyll community housing association

Opening - Bac Mor and Bac

Beag, Isle of Coll

(continuou)



ACHA

Building new homes (continued) rgyll community housing association



Brendan O'Hara MP opens the new homes at Powell Place, Connel on 1st December 2017



Currently on site in Oban, Lorn and the Isles

- Glenshellach, Oban Phases 11 &12 42 units which will be handed over in stages to November 2019
- Bowmore, Isle of Islay Phase 3 20 units with an anticipated handover in November 2018
- Benmore View, North Connel 1 adapted unit, anticipated completion December 2018



Future opportunities in Oban, Lorn and the Isles

- Powell Place, Connel 1 adapted unit proposed on the final plot
- Glencruitten, Oban Potential for up to 100 units
- Ballygrant, Islay site for 4 units being explored
- Bowmore, Islay potential Phase 4 subject to demand



Housing and the local economy

Glenshellach, Oban

Total investment in new build - £15.4million 107 units

55 tradesmen employed, including 5 apprentices

Connel

Total investment in new build - £5.2million

30 units

36 tradesmen employed, including 3 apprentices



Other Updates

- ACHA's first Tenants' Conference will be held on Saturday 17th February 2018
- Extension of lease to community groups in Soroba, Oban; Soroba Young Family Group and Soroba Community Enterprise

11---- 1/11-1---

New Start Oban



 $\Delta \Gamma \Delta \Delta$

£500

COMMUNITY ACTION FUND

 Hope Kitchen 	£500
 Appin Community Council 	£500
 Feis Latharna 	£500





Councillor Roddy McCuish, ACHA's Company Secretary and Iona MacPhail, ACHA's Regional Manager with the staff and children from Soroba Nursery at the launch of the lease extension.

and Our Communities First

EMAP

Dalmally Steps

Thank you from Glenorchy and Innishail Community Council









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Argyll and Bute Community Planning Partnership

OLI - Area Community Planning Group

Wednesday 14th February 2018



Briefing Note: Scottish Water

This briefing relates to activities which fall under SOA Outcome [insert outcome name and number here].

[on - going]

Summary

We continue to progress with our £29M investment in Oban's water supply. This includes the construction of the new Tullich Water Treatment Works, which started in January 2016 and is expected to be complete in late Summer 2018 with further investment expected.

As we progress with this work I would also like to advise you of work we are carrying out at the Oban South service reservoir tank. The tank is located above Glencruitten Road. This work will last approximately 10 weeks from early February, during this time there may be an increase in activity and site traffic.

Key Points for Consideration

Please provide the key points you would like to bring to the attention of the group here

Recommendations

Please provide information on what action you would like the group to take here

Key Points for Discussion

Please provide the key points you would like the group to discuss here

For further information please contact: [insert name and contact details here]

